



## KNIGHTDALE TOWN COUNCIL MINUTES

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950 Steeple Square Court, Knightdale, North Carolina 27545

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**March 21, 2012**

The Knightdale Town Council met at 7:00 p.m. at Knightdale Town Hall, 950 Steeple Square Court, Knightdale, North Carolina.

**PRESENT:** Mayor Russell Killen, Mayor Pro Tem Mike Chalk, Councilors Jeff Eddins, Terry Gleason, James Roberson, and Dustin Tripp.

**ABSENT:** No one.

**Staff Members Present:** Clyde Holt, Town Attorney; Seth Lawless, Town Manager; Suzanne Yeatts, Town Clerk/HR Director; Fred Boone, Town Engineer; Chris Hills, Planning Director; Jeff Triezenberg, Senior Planner; Jimmy Overton, Finance Director; Keith Archambault, IT Administrator; Tina Cheek, Parks and Recreation Director; Shawn Brown, Public Safety Director.

Meeting called to order by Mayor Pro Tem Chalk at 7:00 p.m.

### WELCOME

Welcome by Mayor Pro Tem Mike Chalk.

### INVOCATION

Invocation given by Mayor Pro Tem Mike Chalk.

### ITEM I. ADOPTION OF AGENDA

**...Motion by Councilor Eddins to adopt the agenda. Motion seconded by Councilor Gleason and carried unanimously.**

### ITEM II. APPROVAL OF MINUTES

None at this time.

ITEM III. PRESENTATIONS, RECOGNITIONS, AWARDS

Recognition of Land Use Review Board Members

Mayor Pro Tem Chalk recognized George Hess and Mike Snow and thanked them for serving on the Land Use Review Board.

ITEM IV. PUBLIC

**Anyone may speak on an issue not included on tonight's agenda. Before speaking, please state your name and address.**

A. Open to the Public

No one approached.

B. Report on Citizen Inquiries

Councilor Roberson commented on the excellent job students at Hodge Road Elementary did at the February 29<sup>th</sup> African American Book Reading event.

ITEM V. CONSENT AGENDA

A. Community Video Agreement

**Approve agreement with CGI Communications**

B. Budget Amendment 2012-08

**Adopt Budget Amendment 2012-08 to reclassify expenditures within departments; appropriate funds to pay debt service for annexations; increase budget for water and sewer development fees; transfer remaining balance in Hodge Road Siphon Capital Project Fund to City of Raleigh.**

**...Motion by Councilor Gleason to adopt the consent agenda. Motion seconded by Councilor Eddins and carried unanimously.**

ITEM VI. ACTIONS REQUIRING PUBLIC HEARINGS

**If you anticipate speaking during a public hearing at tonight's meeting, print your name and address on the form at the entry table. You must speak from the podium to assure accurate record of testimony. Large groups are asked to designate a spokesperson. If the Mayor announces that the hearing is a quasi-judicial public hearing, all speakers must be administered an oath by the Town Attorney.**

None at this time.

ITEM VII. SET PUBLIC HEARINGS

None at this time.

ITEM VIII. TOWN ATTORNEY

Nothing at this time.

ITEM IX. OLD BUSINESS

A. ZMA-1-12 Silver/CWR Property  
ORD #12-03-21-001

Jeff Triezenberg, Senior Planner, reviewed the zoning map amendment requested for 3.44 acres located east of the new Hinton Oaks Boulevard right-of-way adjacent to the Army Reserve Training Center site.

Mr. Triezenberg noted recommendations from the Land Use Review Board and from staff to adopt the statement of plan consistency and reasonableness of action, approve ZMA-1-12 and adopt Ordinance 12-03-21-001.

**...Motion by Councilor Roberson to adopt statement of plan consistency and reasonableness of action, approve ZMA-1-12, and adopt Ordinance #12-03-21-001. Motion seconded by Councilor Eddins and carried unanimously.**

*Mayor Killen arrived at 7:15 p.m.*

B. ZTA-2-12 Chapters 12 & 13 Technical Amendments  
ORD #12-03-21-002

Planner Jeff Triezenberg reviewed the zoning text amendment to comprehensively amend Chapter 12 (Signs) and Chapter 13 (Nonconformities) of the Unified Development Ordinance with technical edits for consistency of language and referencing, clarifications of intent and interpretation, further definition of broad terms, addition of exemplary graphics and photos, and the removal of redundant text.

Mr. Triezenberg reported the staff and Land Use Review Board's recommendation to adopt the statement of plan consistency and reasonableness of action, approve ZTA-2-12 and adopt Ordinance 12-03-21-002.

**...Motion by Councilor Gleason to adopt statement of plan consistency and reasonableness of action, approve ZTA-2-12, and**

**adopt Ordinance #12-03-21-002. Motion seconded by Councilor Tripp and carried unanimously.**

C. Stormwater Utility Rate Analysis

Town Engineer Fred Boone reviewed stormwater projections presented at the annual retreat in February and noted actual impervious data obtained since that time.

Mr. Boone reviewed proposed rates for stormwater utility and answered questions from Council including discussion of street sweeping.

**...Motion by Mayor Pro Tem Chalk to select stormwater utility rate of \$2.00. Motion seconded by Councilor Roberson and carried unanimously.**

ITEM X. NEW BUSINESS

A. Special Event Application  
Knightdale Kiwanis Club Bicycle Tour

Town Manager Seth Lawless gave a brief overview of the event.

Jimmy Overton, Treasurer of the Knightdale Kiwanis Club, noted the bicycle tour is to be held April 28, 2012 starting at Knightdale High School at 7:00 a.m.

**...Motion by Councilor Tripp to approve the Special Event Application for East Wake Bicycle Tour presented by Knightdale Kiwanis Club. Motion seconded by Councilor Gleason and carried unanimously.**

B. Disc Golf Course Recommendation

Tina Cheek, Parks and Recreation Director, reported that the Parks and Recreation Advisory Board recommends refurbishing the Frisbee golf course located on the pool property. Ms. Cheek explained that a group of citizens is interested in volunteering to re-route and update the course.

**...Motion by Councilor Eddins to approve the recommendation made by the Parks and Recreation Advisory Board for the Disc Golf Course. Motion seconded by Mayor Pro Tem Chalk and carried unanimously.**

ITEM XI. OTHER BUSINESS

None at this time.

ITEM XII. COMMITTEE REPORTS

A. Planning and Engineering  
No report.

B. Finance  
Mayor Pro Tem Chalk reported ongoing work on the budget.

C. Public Safety  
No report.

D. Nominating  
No report.


E. Liaison Reports  
No report.

ITEM XIII. CLOSED SESSION FOR LEGAL OR PERSONNEL MATTERS

**...Motion by Councilor Roberson at 7:43 p.m. to enter closed session to discuss a personnel matter. Motion seconded by Councilor Eddins and carried unanimously.**

ITEM XIV. ADJOURNMENT

**...Motion by Councilor Eddins to adjourn at 8:25 p.m. Motion seconded by Councilor Roberson and carried unanimously.**

  
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Mayor Russell B. Killen

  
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Town Clerk Suzanne M. Yeatts